

21st Annual Augusta Plein Air Art Festival

FINAL SALE GUIDELINES

The judging, awards, and sale on Saturday are the exciting culmination of the hard work of the artists and sponsors during the previous 9 days. All judging and sale activities will be taking place at the Town Square in Augusta. Open to all registered artists.

Saturday ---- May 4th Augusta Town Square

7:00am-8:15am	Turn in art for judging at the Augusta Town Hall (2 pieces per artist) <u>MUST BE FRAMED OR GALLERY WRAPPED - MUST BE READY FOR HANGING</u> <u>Art will NOT be accepted AFTER 8:15AM</u>
7:00am-11:30am	<u>SET UP</u>
8:30am-10:00am	Judging (in a separate area) NO artists will be allowed in the judging area. **Ebenezer United Church of Christ 5543 Walnut Street Welcomes artists for a pancake breakfast
10:00am	Artists pick up art from judging area and prepare for sale
11:30am-12:00pm	Awards
12:00pm-5:00pm	Art Sale

Sale Process – for use at all sales (including contest sales)

- Complete the price tag provided by the Plein Air Committee. If you have negotiated a price other than shown on the price tag, correct and initial the price or prepare a new price tag.

- Artists fills out the Painting Sold Form as seen on the right.
- Artist gives Price Tag and Painting Sold Form to Buyer
Do not give the artwork to the buyer at this point!
- Buyer takes Price Tag and Painting Sold Form to cashier
- Cashier processes sale, Credit Card, Check, or Cash
- Cashier marks “paid”, stamps festival logo, initials form, retains top (white copy) and the price tag, and gives remaining copies of Painting Sold Form to buyer
- Buyer returns the carbon copies to artist, **artist retains yellow copy**, gives buyer pink copy and purchased artwork

PAINTING SOLD FORM

ARTIST: _____

BUYER: _____

ADDRESS: _____

EMAIL: _____

TITLE: _____

SIZE: _____

PRICE: _____

CC _____ CHECK _____ CASH _____

LOCATION _____